The Job Search for College Seniors: 
A New Virtual Reality

Version 4.0
Last updated 4/28/20

We hope Bryant seniors (and all other students and alumni) will find this updated guide helpful for kickstarting the virtual internship and/or job search, or expanding your current strategies. This guide was written because of the need to shift all services to virtual formats. We know there’s a lot contained in this guide – take your time with each section. Careful in-depth research is what the internship/job search requires.

Alumni: All Amica Center for Career Education services are available to you, up to five years past your Bryant graduation date. Instructions on how to access services are below.

Faculty and parents who are supporting students and alumni may find this useful for guiding students and alumni to appropriate career resources.

4.0 Updates:
➔ Use Job Agents! (p.3) This tip will save you time!!!
➔ COVID-19 websites that list “who’s hiring” were added (p. 6)
➔ NEW internship links have been added to this updated guide (p. 14)
➔ Added: Internship and Supply Chain links (see the List of Links) (p. 19)
➔ Scroll to the List of Links – they begin on page 8 with the Table of Contents/Index

Please share feedback and new links (careers@bryant.edu) as we update this document regularly.

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I. Amica Center for Career Education – Virtual Career Development Services

A. Career Coaching and Workshops
   The Amica Center for Career Education is offering virtual alternatives for all in-person individual appointments, interviews and group workshops. We are able to offer services via telephone, Skype, and Zoom Basic.
1. **Individual Career Coaching**
   Please schedule appointments with Career Coaches as you normally would using Bryant Career Connection (BCC) > Coaching Appt section. Please see notes in the BCC Coaching section or view our Scheduling Coaching Appointments instructions for details on how to select appointments by phone or Zoom.

2. **Quick Questions by Phone**
   Students and alumni may call-in M-F, 1pm-3pm for Quick Questions. Instead of scheduling a meeting, this is a convenient way to get your 10-15 minute questions answered by a Coach. Call our main line for general questions anytime during normal business hours or call between 1pm-3pm to get connected specifically with a Career Coach for Quick Questions (401-232-6090).

3. **Career Advocates**
   Your peer Career Advocates are available to work with you virtually as well. See Bryant Career Connection (BCC) > Peer Mentors to find Career Advocate profiles and email them to connect for quick questions related to résumé and cover letter reviews, for advice on other types of professional correspondence, or for advice on how to make the most of career services at Bryant University.

4. **Career Education Workshops for Seniors and Alumni**
   Our weekly workshops are now hosted through Zoom Basic. As always, students and alumni may visit BCC > Events > Workshops to see the list of what’s being offered and to find links to these workshops. Topics rotate weekly and include practical tips for résumé writing, developing interview skills, and even senior-specific topics, such as budgeting after graduation.

**B. Online Guides & Resources – Highlights**

1. **Bryant Career Connection (BCC)**
   BCC is a full-service career management platform exclusive to Bryant University students and alumni. Students and alumni can: search for and apply to positions that career services staff have evaluated and approved for posting; schedule 30-60 minute career coaching appointments; practice interviewing with our Mock Interview module; explore our calendar of upcoming events; connect with peer mentors; learn more about our resources directory; and much more.

   Currently enrolled students already have a profile in BCC. Log in and complete your profile!

   Alumni – follow these BCC registration steps:
   a. Request an account by logging into https://bryant-csm.symplicity.com/students
   b. Once your application is entered, you will receive an email asking you to verify your email
   c. The Amica Center will be:
      i. notified that your account has been verified; and
      ii. your account will be activated for use

      PLEASE NOTE: Alumni accounts will not be activated until email address has been verified.

2. **Mock Interviews**
   Students and alumni can utilize the Mock Interview module in BCC, which empowers students and alumni to practice virtual interviewing. Students and alumni may select from preset interviews or select from over 200 questions to create their own mock interviews. Students and alumni may review their interviews and share with Career Coaches (or whomever) for feedback. Please see the Mock
Interview Module Instructions for details on how to use the Mock Interview Module. Students and alumni may also schedule live mock interviews with Career Coaches to practice interviewing, evaluate performance, and develop individualized interview strategies.

3. Amica Center Online Resources
Our online Guides and Resources offer numerous research tools and job search guides. Seniors and alumni may find Featured Resources on the main page helpful, but will find an additional Resources Directory to the left of the Guides and Resources page. This comprehensive list is broken up into a variety of categories for your convenience.

One tool seniors and alumni find particularly helpful is CareerShift - Search for companies, company contacts (recruiters) and jobs! Membership is for Bryant students and alumni; just sign up and start your search. Various filters are available to “pinpoint” your search. International students and alumnun can also use CareerShift to search companies that sponsor.

Professional Post-Grad Internships
Many internships are still available to seniors, post-graduation! These post-degree internships could lead to a permanent offer. They are like “a long interview” and give you inside access. Search on BCC and other posting services.

II. Job Search Tools & Strategies

A. Job Postings & Virtual On-Campus Recruitment
First and foremost, an internship or job search is very much like a job. It takes time and effort, discipline and diplomacy. Set aside real blocks of time to do your search. Keep a log or notes of your work. Instead of expecting someone will deliver the opportunities to you, it is up to you to find and engage with the opportunities. Consider yourself a gumshoe detective and it is your job to find and chase down each and every lead.

Another hint: think out of the box. As we say in the office, “Your majors do not necessarily define your specific career paths.” We list below many different strategies – including remote work, temp agencies, traditional and non-traditional job boards, and networking.

Tips for Using Job Boards and Other Resources
- **Use Job Agents!** Job agents are pre-set search filters you set up in a job board to automatically capture postings that fit your criteria, 24/7 – and you are then notified about them by email! Job agents reduce the time it takes to search multiple job boards. Caution: Make the parameters too narrow and you’ll get few results; make the parameters too broad and you’ll be flooded. Each job board has specific suggestions on how to best use their job agent function; read up on them!
- Save that job description! Employers eventually take down the job description from job boards. The job description contains valuable information to help you prepare for an interview, such as what the role and tasks, and the skills required to be successful. Copy/paste each description into a Word document so you can reference it during your preparation.
- Don’t scrap previous versions of your résumés and cover letters! As you tailor your documents to apply for specific positions, keep a file of previous iterations so you don’t lose material that you may be able to use for another position.
- **INSIDER TIP:** when you save your résumé, save it as a new version, using in the file name your name, the date submitted, along with the organization to which you are applying. This
will help you immensely as you make multiple applications; it will keep things straight.

Example:

Joe Smith 3-31-20 PwC

- Keep notes and save email exchanges, so you can reference past interactions and remember details.
- If possible, save the completed application external to the posting – this way, when you complete the application, you have a record.
- Never exaggerate accomplishments or bend the truth on an application. If discovered, you very well might not proceed in the application process.
- Remember: Many employers are also looking for attitude, desire to learn and grow, and team/company fit.

1. **Bryant Career Connection (BCC)**

   BCC is up and running and fully available for searching for full-time and internship positions. Our employer partners are actively using BCC to post opportunities.

   **Best practice – use filters:**

   Use the filter tools in BCC to conduct a strategic job search. For seniors looking at full-time jobs, use the following position type filters:
   - Full-Time: Entry Level (Upcoming Grad);
   - Full-time: Recent Grad (Immediate need); and
   - Curated Job – Full Time.

   Seniors can (and do) apply for post-degree internships. For students (including seniors) searching for internships, filter for (use all the apply):
   - Internship – Credit Optional;
   - Internship – Credit Required;
   - Internship – Non-credit;
   - Co-op; and
   - Part time.

   **Use the Job Agent function in BCC!**

   In addition, employers have coded positions by “fields of interest” – a method that transcends strict industry and work function definitions. Example: You want to work as an accountant in a humanitarian setting (e.g., United Way). Fields of Interest could be used to filter by select Fields of Interest – all defined within BCC. To filter by Fields of Interest:
   1. Click on “Jobs & Internships” on the left-hand navigation bar.
   2. Select “Search” (it will take you to a new window)
   3. Click on “More Filters” along the top of the screen
   4. Scroll down to the “Fields of Interest” drop down menu and check desired fields.
   5. Click “Apply”

2. **On-Campus Interviews are now virtual**

   On-campus interviews are now being conducted virtually. Upon application (through BCC), employer selected students and alumni will be invited by employers to participate in a virtual interview, typically scheduled and facilitated by the Amica Center’s Recruiting Coordinator, but not always. Interview schedules typically are built around students/alumni schedules. In addition to the telephone, interviews can take place on several online platforms: Yello, SKYPE/SKYPE for business, Zoom, and Google Hangout. The employer determines the platform.
Students and alumni are expected to dress professionally and be prepared, including having appropriate questions for the interviewer and have knowledge of the company with whom they are interviewing.

**Best practices (based on recruiter feedback):**

➢ Dress and present yourself professionally, as if you were at an in-person interview;
➢ Prepare for the interview – do the research, develop questions, practice questions!
➢ Have your résumé uploaded into your BCC account; recruiters expect is;
➢ Be sure to place your video device so your eyes are at camera level;
➢ Be aware of your background and lighting (no distractions, make it neutral or professional);
➢ Don’t have family, friends, pets, noise, etc., disturb your interview;
➢ No need to raise your voice; if the recruiter can’t hear you, they will let you know;
➢ TEST your set up (audio, video, lighting, background) with a friend or family member, or with an Amica Center staff member; and
➢ **IMPORTANT** – Please ask for the recruiter’s contact information before your phone or video interview ends. This is so you can send a follow up email/letter! (When you interview in the Amica Center, we have been able to provide that for you. We will not have the follow up information that you may need.)

**B. Additional Job Search Tools**

Please note the suggestions below are for you to review and vet. Positions found on the resources below are not vetted by the Amica Center for Career Education staff. Students and alumni are advised to thoroughly review and vet resources and positions, before application. Use your better judgement and only engage with and apply to opportunities you feel are legitimate. Apply the rule of thumb: “If it seems too good to be true, then it probably is too good to be true.” If you have a question, please reach out to the Amica Center: careers@bryant.edu

One way to dig deep, instead of looking for specific jobs via a keyword surface search, is to look broadly and strategically narrow your search. This approach uses an informed process of elimination – and it is useful when you aren’t sure exactly where or with whom you want to work. **Try WCIDWTM?** – really, that’s the name! This tool helps you narrow your search using your major – then you research places and work sectors where your major has been employed. **WCIDWTM?** requires you to do the internet research, using leads from the resource. Roll up your sleeves!

Diversify your search! Just like a well-designed portfolio, when a position search process is diversified, it is more robust, it covers a broader range of possibilities, and is nimble. Hence the many suggestions below.

**LinkedIn.com**

Search for jobs and internships on LinkedIn. The Amica Center uses LinkedIn extensively and we feel it is an excellent first option after BCC for research, discovery and even applications. If you started a LinkedIn profile for a class assignment, finish it now! When applying on LinkedIn, be assured that recruiters are receiving your application.

**Best practice:**

Take these steps to further brand yourself on LinkedIn. Recruiters use LinkedIn!
• Add keywords into your profile that reflect what you find in jobs you apply for.
• Add a formal photo of you (and only you) – selfies, while fun, are not considered formal.
• Complete as many of the sections of profile that you can. Edit and customize your LinkedIn URL and use it on your résumé.
• Follow companies of interest so you can engage in their posts and discussions.
• Connect with people in human resources or talent acquisition who are located in the company and city you applied to work in; if they accept you, send a message to introduce yourself.
• Need more assistance with your profile?
  o Join a virtual workshop. Dates and links listed in BCC > Events > Workshops
  o Have your LinkedIn profile reviewed by our Career Coaches. Seniors and alumni may Click here to let us know you are interested and we’ll send brief, custom suggestions to you within one week.

**COVID-19 Sites – Who’s hiring, who’s freezing….
These sites claim to have current information about who is hiring and for what. Some of these sites report out on cancelled internships or jobs. Most are self-report so there may be a range of error because of the crowdsourcing. We are providing this info for your review. Proceed with caution.

  Companies reportedly still hiring
  Candor – **LIVE** info – Job hiring or freezes – a great site
  GitHub – Tech Hiring
  Pangian – list may be pulling from above sources – but a great site

**We Hear these Employers are Hiring Right Now**
• ALDI
• Amazon
• CVS
• Fidelity
• Hannaford’s (90 day temp)
• Honeywell
• Lifespan
• Northeast Security
• Ocean State Job Lot
• Whole Foods

**Virtual Career Fairs**
Virtual career fairs allow you to connect with recruiters from anywhere! The two services below are well established.

  CareerEco – This site hosts many types of virtual fairs (employment & grad school).
  ✓ 100% worth checking out.
  Bender Consulting – Virtual fairs focusing on serving students and alumni with disabilities
Diversity and Inclusion Programs and Links

Corporate Affinity and Employee Resource Groups (ERGs) often have separate recruiting channels. These are just some options – there are many, many more. Use search terms such as “diversity and inclusion recruiting” or “affinity recruiting” along with the org name to find and research other organizations.

- Diversity & Inclusion Pledge – Lists organizations who have signed the pledge
- Human Rights Campaign – lists corporations using the HRC Equity Index
- Bank of America
- JP Morgan
- Liberty Mutual
- Goldman Sachs
- Target
- Fidelity
- Diversity Jobs

Internship and Job Search Websites

Below is a long List of Links - websites that may be helpful for you as you search for your internship or job. Remote (a.k.a., virtual, work from home, etc.) internship, gig, and work websites are highlighted as [remote]. As stated previously, it is up to you to review and vet the opportunities and individual/organizations using these posting sites. We have sorted them using broad categories (arranged alphabetically – see list below) so you can more easily navigate the List of Links. Sometimes a site is hard to categorize so we did our best.

General tips:

- Mouse over each link and ctl+click on them to go straight to the website
- Review the entire list!

Because of COVID-19, Summer 2020 opportunities may not be available. Check with the site.

Additional remote internship, gig, freelance and work opportunities begin on page 18.
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| 18   | Social Entrepreneurship – Job opportunities in all majors |
| 18   | Sports, Sports Management |
| 19   | Students with Disabilities |
| 19   | Supply Chain, Logistics, etc. |
| 19   | Veterans |
| 19   | Additional Helpful Sites (mega sites, scrapers, etc.) |
| 20   | “Micro” Internships, Project-based, Gig & Other Remote Work Opportunities |
| 21   | Agencies, Chambers of Commerce, and Immediate Hiring |
Accounting, Finance, and Wealth Management

Accounting & Financial Women’s Alliance
American Accounting Association
BankingCareersInfo.com
National Association of Black Accountants
National Financial Jobs
OneWire A career management and matching tool

Actuarial Sciences and Insurance

Actuary.com Provides information about actuarial science employment
Great Insurance Jobs Jobs based on insurance disciplines and career interests in different states.
National Academy of Social Insurance

Arts, Fashion, and Entertainment

American Association of Museums (personal membership now required for access to jobs)
Back Stage: The Actor’s Resource Listings for auditions, casting calls, models, comedians, singers, +
California Film Commission
Explore Talent Constantly updated acting job listings
Fashion.Net
Fashion Career Center
Film & TV Jobs in the USA
Game Job Hunter Search here for jobs in the video game industry
Museum Employment.Com Museum Employment Resource Center
New York Foundation for the Arts Has job listings
Playbill.Com Online-based theatre magazine with job listings
Recording Connection Recording industry training opportunities. Follow links to other sites for film
Script P.I.M.P. Pipeline Into Motion Pictures
Showbiz Jobs.Com
Talisman Fashion Jobs International Fashion and Retail Jobs
Theatre Communications Group

Business and Economics

American Economic Association

Economic Consulting
Cornerstone Research, Charles River Associates, Edgeworth Economics, Ankura Consulting, NERA
Economic Consulting, Berkeley Research Group, LLC, Analysis Group, Inc.

Network of Executive Women representing the CPG (Consumer Products Goods) industry
The Economist Job Board

Communication, Media, Publishing, Public Relations, Marketing, Writing, Advertising, Creative +

AAF.org “The unifying voice for Advertising”
American Association of Publishers
American Marketing Association
American Society of Magazine Editors - Magazine Internship Program - ten-week programs for rising
college seniors at magazines in New York and Washington
Association of University Presses (AAUP) Opportunities in journalism related industry specific jobs.
BookJobs.com  Posts entry-level job offerings from over thirty-five publishers
California Film Commission
Coroflot  Design Jobs
Curata.com [remote] is a comprehensive list of content writing resources. Look under “Writer Marketplaces” for a list of 24 different sites businesses use for outsourcing their content writing.
Data & Marketing Association
Digital Media Jobs Network: Social Media; Digital Media; AI, Marketing; Cyber Security internships & Jobs
Distributed Proofreaders: help books become more readily available for all
Essay Writers "Our writers are our best asset." A freelance writing service.
Film & TV Jobs in the USA
Fiverr [remote] skilled freelancers in fields of design, developing, writing, video editing, and more
Freelance Writing: [remote] internships and full-time opportunities for writers
Hachette Book Group
Internews Network
J-JOBS UC Berkeley's Journalism Job Bank. Scroll to the bottom for additional resources.
Journalism Jobs: Newspapers / Wires; TV; Digital Media; Radio; Magazines/Publishing; Nonprofit; Academia; Financial Services; Public Relations; Trade Publications; Diversity Jobs
Krop.com: Creative jobs, data analysts – variety of opportunities in the creative industry
Mail & Guardian, South Africa
MediaBistro.com Writing, Editing, Marketing, and Creative Jobs
Penguin Random House – publishing – all majors
Poets & Writers: entry level and Internships.
ProBlogger Jobs [remote] great for freelance writers, editors and proofreaders. New jobs listed daily.
Production on Hub – Jobs in Film, Video and Live Events
Public Relations Society of America PR jobs in different fields, from agriculture to utilities
Publishers Marketplace
RecruiterMedia.com jobs in 1024 different cities!
Running Press Book Publishers - Jobs
Script P.L.M.P.  Pipeline Into Motion Pictures
The Job Center From Investigative Reporters and Editors, find jobs, fellowships, scholarships & grants
TalentZoo.com: Advertising, Marketing, Design & Creative, Geek & Web jobs plus more
Women in Communication

Consulting, Project Management, Management, and Human Resources
Careers in Consulting
Guidehouse Consulting Careers and Internships
Project Management Crossing
Project Management Institute
Society for Human Resource Management (SHRM)
Supply Chain Management Talent Groups
The North American Society for Sports Management (NASSM)

Niche/Boutique Consulting
Boutique consulting firms typically specialize in a particular industry, process or type of consulting. Types of boutique consulting firms that have hired students in the past include:

Financial Consulting
Oliver Wyman, FTI Consulting, First Manhattan Consulting Group
Healthcare or Pharmaceutical Consulting
The Advisory Board, IQVIA, formerly IMS Health Company, Health Advances

Human Resource Consulting
Towers Watson, Mercer LLC, Aon Hewitt, Huron Consulting Group, ZS Associates, Deloitte Consulting

Information Technology/Operations Consulting
Accenture, Deloitte Consulting, IBM, SAP, Capgemini

International Consulting and Development
⇒ (see also Service, Nonprofit, For the Common Good, Philanthropy)

Aga Khan Development Network The Aga Khan Development Network focuses on health, education, culture, rural development, institution-building and the promotion of economic development. It is dedicated to improving living conditions and opportunities for the poor, without regard to their faith, origin or gender.

Asian Development Bank Professionals from various areas of expertise embark on a quest for opportunities for inclusive economic growth, environmentally sustainable growth, and regional integration.

DevNetJOBS.org International Development Jobs and Consulting Opportunities.

Education Development Center
One of the world's leading non-profit research and development organizations. Established in 1958, EDC's work spans the globe, joining research with practice to meet today's and tomorrow's challenges in education, health, and economic development.

World Bank “We recognize that poverty has no borders. Neither does excellence. We are continually in search of the brightest, most talented individuals from around the globe.”

Tetra Tech - Associates in Rural Development Through innovation and leadership, Tetra Tech helps people across the world create the essential conditions for successful economic development.

McKinsey & Company A global multifaceted consulting firm

The Boston Consulting Group A global management consulting firm

Bain & Company A global management consulting firm

Washington Office on Latin America Internships - WOLA is a leading research and advocacy organization advancing human rights in the Americas. We envision a future where public policies protect human rights and recognize human dignity, and where justice overcomes violence.

Litigation/Economic Consulting

Public Sector Consulting

Education – US and International

Camp Resources
American Camping Association Links to ACA certified camps and jobs.
CampStaff The Internet's only two-way searchable database and automated email system created solely to match summer camps with potential counselors and staff.
Teaching (includes teaching English)
Council on International Educational Exchange (CIEE) Offers a variety of international resources; CIEE has opportunities to teach English in Chile, China, Spain, South Korea, and Thailand.
Dave's ESL Cafe (Job Placement) Matches English language teaching jobs in other countries with native English.
Education Development Center One of the world's leading non-profit research and development organizations. Established in 1958, EDC's work spans the globe, joining research with practice to meet today's and tomorrow's challenges in education, health, and economic development.
Japan Exchange and Teaching (JET) Programme
NAIS - National Association of Independent Schools Represents private K-12 schools
The Teaching Assistant Program in France Teach English to French children or young adults.
Teach for America All kinds of great information about TFA. You can also apply on-line.
Teach Overseas Job search tips and links to job sites from Oxford Seminars, an organization that provides training and TESOL/TESL certification.
TESOL Job Search Resources
Search jobs and find answers to the most often asked questions about teaching English as a second or foreign language.
U.S. Department of State Office of Oversees Schools
The international schools affiliated with the Department of State are independent, non-government institutions. Since they are not controlled by the U.S. government nor do they operate under any official administrative jurisdictional umbrella, they hire teachers and staff directly, establishing their own qualification standards and application procedures.
World Education
For over 50 years, when Welthy Fisher founded the Literacy House in Lucknow, India, World Education has been helping people to transform their lives through education. Since then, World Education staff have continued Welthy's vision, sharing her commitment and dedication to helping those in need.

Higher Education
Academic 360 One of the best general resources for academic positions is Academic360.
HigherEdJobs.Com Listing thousands of jobs at thousands of institutions.

Private School Teacher Placement Agencies
Carney, Sandoe & Associates Recruits teachers and administrators for placement in private, independent schools across the United States and abroad.
International School Services Represents over 650 international schools located around the world and hosts teacher and administrator recruiting events
Southern Teachers Agency Southern Teachers Agency is the premiere PK-12 teacher and administrative recruitment service in the South.

Environment
Conservation Job Board Opportunities in ecology, wildlife, forestry, marine biology, environmental education, and related fields.
CoolWorks.com Find a seasonal job or career in some of the greatest places on Earth.
Ecology Plus
Environmental Career Opportunities
Green Dream Jobs: Business and Environmental Jobs with Sustainable Employers Directory of jobs for all levels of employment with environmentally responsible employers.
National Park Service  The NPS employs 20,000+ individuals (permanent/temp) & 90,000+ volunteers
National Renewable Energy Laboratory
National Science Foundation - Research Experience for Undergraduates  This is one of the best resources for undergrads.
Nature International Science Jobs  this page includes job listings as well as fellowships and scholarships. You can search the jobs by the position offered, its geographic location, its subject or the organization that is offering the position.
Organic Valley Cooperative - Jobs  The employment experience at CROPP is more than just a job - it's a culture. Their paramount focus is the genuine dedication and commitment to the big picture.
Sierra Club Careers
Society of American Foresters  Since 1900, the Society of American Foresters has provided access to information and networking opportunities to prepare members for the challenges and the changes that face natural resource professionals.
Society of Wetland Scientists  Wetland jobs and/or graduate school opportunities.
Student Conservation Association  SCA is a nationwide force of high school and college-age volunteers who are committed to protecting and preserving the environment. We are conservation in action. SCA offers internships, conservation jobs and crew experiences.
Vermont Sustainable Jobs Fund  Creating quality jobs in a healthy environment.
World-Wide Opportunities on Organic Farms (WWOOF - USA)  A non-profit group dedicated to connecting farms and volunteers, promoting agrarian culture and strengthening sustainable agriculture worldwide.

Event Planning
International Association of Venture Managers
International Association of Exhibitions and Events

Government (Local, State, Regional, National, International)
911 Hot Jobs  Opportunities in law enforcement, EMS/paramedic work, firefighting, and more.
American Political Science Association - Jobs and Careers in Political Science
America's Promise  Internships with The Alliance for Youth (founded by General Colin Powell)
Bureau of Alcohol, Tobacco, Firearms, and Explosives - Jobs
The Bureau of Alcohol, Tobacco, Firearms, and Explosives, within the Department of Justice, has several student employment options in addition to a variety of full-time positions in 10 groupings.
Call To Serve.Org
Also known as the Partnership for Public Services, this site collects opportunities within the following categories: Executive Branch, State Department, Federal career internships, Smithsonian Institution, Presidential Management Intern (PMI) Program, White House Internships, E-Scholar.
CIA - Employment  The CIA has undergraduate and graduate internship programs.
Corporation for National and Community Service  AmeriCorps and other affiliated organizations.
Democratic GAIN Career Center  Job Board for current job openings
Department of State - Career
Drug Enforcement Agency - Jobs
Government Jobs  Find Purpose in the Public Sector
GovtJobs.Com  In addition to job listings, govtjobs.com provides job resource information state by state. Included are links to municipal, city and county government web sites, state leagues and associations, statewide newspapers, etc.
National Security Agency - Careers Homepage  A wide range of full-time career paths, many involving research and/or technical skills.
Peace Corps
Postal Jobs
Republican National Committee Jobs and State Jobs Find jobs with state or national campaign initiatives.
Rhode Island State Government Internship Program
United States Secret Service - Jobs The Secret Service has 125+ offices across the U.S. and abroad
USA Intelligence Careers (good for foreign languages and all majors)
USAJobs – federal opportunities – seriously good
US Marshal's Service - Career
Virtual Student Federal Service

Health and Wellness
American Public Health Association (APHA)
APHA Internships and Fellowships

History, Sociology and Other Social Sciences
American Historical Society*
American Institutes for Research (AIR) National and global behavioral & social science opps!
American Sociological Association – Please note, you need to become a member of the association to have free access to the job bank (there is a student fee), otherwise there is a fee associated with using their job board.
National Council on Public History
*Please note: This site is a bit difficult to navigate. In order to view the job postings, as the filters don’t perform well, it is recommended to use the “Browse Jobs” icon and then click on the “entry-level” jobs link.
Smithsonian Transcription: read and transcribe historical documents to make them more legible for all
Social Science Research Network (SSRN) (good for all majors)
Zippia – Jobs for Sociology Majors

Internships- Virtual, international, regional….
Many other internship links are placed throughout the List of Links if they have a category. Some of these programs have a fee associated with them.
American Association for the Advancement of Science (AAAS) – Entry Point! STEM Internships for Students with Disabilities
America's Promise
American Society of Magazine Editors - Magazine Internship Program -
APHA Internships and Fellowships
AAPD – Summer Internship Program
Call To Serve.Org
Career Rookie: Internships, part-time jobs and entry-level careers in all majors.
CIA - Employment
Chegg Internships
Connect 1-2-3 (virtual international internships)
COVINTERN – started in response to COVID-19 by an Indiana University student
Digital Media Jobs Network:
Entertainment Careers.Net
Freelance Writing:
Global Studies Internships – Posted via Bryant’s GSP
Global Virtual Internships
Guidehouse Consulting Careers and Internships
Idealist.org
Intern Abroad
Intern from Home
Intern Queen
InsideSherpa – Virtual Internships
InternX
JobsInSports.Com
Poets & Writers:
Relief International
Rhode Island State Government Internship Program
Student Conservation Association
Student Opportunity Center- Internships
TeamWorkOnline - Full-time & Internships in Sports Management
UN Jobs
Virtual Internships
Virtual Student Federal Service
Washington Office on Latin America
Work in Sports

Languages
(for teaching English, see Education)
American Council on the Teaching of Foreign Languages
Europe Language Jobs
Internews Network
Jobbatical finds work globally, focusing on helping you relocate to a new job in a foreign country
Job coconut (global jobs/global talent) for foreign language majors
Job Profiles.Org: Business Support - Translator
Mail & Guardian, South Africa
Modern Language Association
The American Association of Language Specialists
USA Intelligence Careers (good for foreign languages and all majors)
U.S. Department of State - Diplomacy
TranslatorsBase.com
Translators Without Borders help translate critical medical documents or directions. Can also help with graphic design, team management, accounting, or fundraising

Psychology and Other Social Services
American Camping Association Links to ACA certified camps and jobs.
American Institutes for Research (AIR) National and global behavioral & social science opps!
American Psychological Association – check out the many divisions
Division 40 - Clinical Neuropsychology from the American Psychological Association
CampStaff The Internet's only two-way searchable database and automated email system created solely to match summer camps with potential counselors and staff.
CareersInPsychology.org
HUD Jobs Jobs with the US Department of Housing and Urban Development
National Institutes of Health (NIH) Training
Psychology Degree and Career information
Social Service.Com Social service job listings and resumes from throughout the U.S.
Social Worker Provides a wide variety of social work information including currently open jobs
Social Work Guide
Society for Neuroscience Allows you to browse through Neuroscience jobs currently available throughout the United States once you've registered.
Veteran Jobs Mission

Science, Technology, Engineering and Math – and Applied Analytics
Actuary.com Provides information about acturial science employment
American Association for the Advancement of Science (AAAS): Jobs in Science & Technology
American Chemical Society
APS Careers in Physics Careers in Physics
American Statistical Association Statistics careers (from the American Statistical Association)
Association of Science-Technology Centers
Biochemical Society Advancing molecular bioscience.
Chemjobs.Net Job vacancy site for chemists, biochemists, & pharmaceutical scientists
Computer Science Career Guide Provides a number of links to computer career descriptions, computer and technology skills, information literacy, computers and technology lesson plans, history, schools, and training.
Computing Research Association Job listings for computer science majors.
Conservation Job Board Opportunities in ecology, wildlife, forestry, marine biology, environmental education, and related fields.
Crunch Board: Tech, Startup and Engineering Jobs
Dice.com Technology internships and jobs
Division 40 - Clinical Neuropsychology from the American Psychological Association
Ecology Plus
Environmental Career Opportunities
Europereotely [remote] matches you with employers willing to let you do tech and development work during European work hours
Fermilab Need we say more?
Icrunchdata - Mathematics, Statistics, Applied Analytics
iHireEnvironmental
Jobscribe [remote] sends a daily list of remote jobs at tech startups, with access to back issues
Mathematical Association of America
Math Career Profiles "Most of those profiled use mathematics on a daily basis; others rely on the general problem solving skills acquired in their mathematics courses."
Math-Jobs.Com Math jobs, global in scope, searchable by country and category.
Microsoft Learning Site that prepares one for an information technology career.
MySciCareer MySciCareer is a regularly updated resource of first-person stories about science careers that intends to flag up some of the diverse opportunities now available.
NASA
National Energy Research Scientific Computing Center (ERSC)
National Institutes of Health (NIH) Training
National Institute of Standards and Technology (NIST)
National Renewable Energy Laboratory
National Science Foundation - Research Experience for Undergraduates This is one of the best resources for undergrads.
Nature International Science Jobs this page includes job listings as well as fellowships and scholarships. You can search the jobs by the position offered, its geographic location, its subject or the organization that is offering the position.

Pathways to Science A resource that allows you to search over 1,200 funding, research, and educational opportunities in STEM.

Remote OK [remote] aggregates remote job opportunities from other traditional job websites

Science Jobs.com Click on the fields that interest you for related job listings.

Sierra Club Careers
Society for Industrial and Applied Mathematics (SIAM)
Science Magazine - Job Database Science job postings.
Society for Neuroscience Allows you to browse through Neuroscience jobs currently available throughout the United States once you've registered.
Society of Physics Students You'll find scholarships, internships, and awards.
Society of Wetland Scientists Wetland jobs and/or graduate school opportunities.
WFH.IO [remote] newsletter focuses on new remote work opportunities in digital and tech fields
Working Nomads posts primarily tech-related remote work opportunities around the world, sorted easily by job categories or skills.

Service, Nonprofit, For the Common Good, Humanitarian, Philanthropy ➔ (see also International Consulting and Development)

Abt Associates– Improve the quality of life and economic well-being of people worldwide
Abt Associates Summer Internship Program
America's Promise Internships with The Alliance for Youth (founded by General Colin Powell)
AmeriCorps
Amigos de las Américas (AMIGOS) summer volunteer ops suspended bc of COVID-19
Amnesty International works to protect human rights worldwide.
Be my eyes: with this free app you can help the blind all over the world with daily tasks
Bryant University’s Engages Portal Engagement opps on and off campus!
Call To Serve.Org
Also known as the Partnership for Public Services, this site collects opportunities within the following categories: Executive Branch, State Department, Federal career internships, Smithsonian Institution, Presidential Management Intern (PMI) Program, White House Internships, E-Scholar.
CARE Help bring about lasting change in the world. Full-time, Internship and Fellowship opportunities are available.
Corporation for National and Community Service AmeriCorps and other affiliated organizations.
Distributed Proofreaders: help books become more readily available for all
Idealist.org
Food and Agriculture Organizations of the United Nations (FAO) Seeks to hire internationally minded people to carry out its work toward the eradication of hunger.
GreenCorps.org
Librivox Audiobook Recordings: volunteer your voice to help make books more accessible
National Academy of Social Insurance
National Parks Web Design: organize and develop digital park maps
Peace Corps
Relief International RI offers full-time and contract employment both domestically and internationally as well as internships and volunteer opportunities
Rotary International
Smithsonian Transcription: read and transcribe historical documents to make them more legible for all
Teach for America All kinds of great information about TFA. You can also apply on-line.
The Chronicle of Philanthropy
Translators Without Borders help translate critical medical documents or directions. Can also help with graphic design, team management, accounting, or fundraising.


Virtual Student Federal Service
Volunteer Match
Waterfire Providence:

World Bank: “We recognize that poverty has no borders. Neither does excellence. We are continually in search of the brightest, most talented individuals from around the globe.”

World Health Organization
World Food Programme: The Junior Professional Officer (JPO) Programme is a United Nations system-wide donor funded programme established in 1961 and was launched in WFP in 1985. The JPO Programme provides valuable work experience and training opportunities for young and motivated professionals who are interested to pursue a career in international development assistance.

Work for Good (non-profit jobs for ALL MAJORS)
Zooniverse: help with research on new discoveries and data for numerous projects.

Social Entrepreneurship – Job opportunities in all majors

80,000 hours
Bmeaningful Cross sector, entry-level to C-suite, start-ups to blue-chips, Canada-wide job listings.

Search note: Limited opportunities on job board, but if you go to Discover Companies, it will direct you to opportunities on their job boards.

Business for Social Responsibility: A global nonprofit organization that works with its network of more than 250 member companies and other partners to build a just and sustainable world

Net Impact
NextBillion
Global Impact Investing Network (GIIN) The GIIN is a nonprofit organization dedicated to increasing the scale & effectiveness of impact investing.

Skoll Foundation: NOTE: If you use the search keywords, it brings up jobs that have expired. Instead scroll down to bottom and “scroll more listing.” This will show you all current postings.

UN Jobs Vacancies (full-time and internships) for Social Entrepreneurships

Sports, Sports Management

SportsCareerFinder
Work In Sports
Jobs In Sports
North American Society for Sports Management (NASSM)
TeamWorkOnline - Full-time & Internships in Sports Management
InXAthlete Job Board for student athletes (Companies seeking former/graduating student athletes)

Niche Job boards for Sports:

ABCA maintains a job board for baseball coaches at all levels.
AHCA keeps a listing of job openings for hockey coaches and related personnel.
ASCA advertises job openings for swimming and aquatics instructors.
Golf Jobs is an employment service run by golf professionals, for golf professionals since 1997.
JobsInSports.Com a monthly fee-based service listing jobs and internships.
NCAA Market is the place for careers in college athletics. Pro Tennis Jobs is a leading tennis employment and classified destination. Sports Careers Institute offers access to sports job postings, sites, employers, resources, and more. Sports Job Board is the only official source for jobs in the sports industry. Work in Sports is the #1 job board and employment resource in the sports industry featuring hard-to-find sports jobs and internships nationwide.

Students with Disabilities
Bender Consulting Services, Inc.  
abilityJOBS  
USA Jobs Resource Center - Federal jobs that actively recruit candidates with disabilities  
Disabled Person  
Recruit Disability  
Career Opportunities for College Students with Disabilities (COSD)  
EnableAmerica

Internships / Fellowships for College Students / Graduates with Disabilities
RespectAbility – The National Leadership Program  
AAPD – Summer Internship Program  
Association of University Centers on Disabilities  
American Association for the Advancement of Science (AAAS) – Entry Point! STEM Internships for Students with Disabilities  
Smithsonian Museums – Access to Opportunities – Program for People with Disabilities  
The Washington Center – The Leadership Initiative for Students with Disabilities

Supply Chain, Logistics, etc.
Association of Supply Chain Management  
Council of Supply Chain Management  
Jobs in Logistics

Veterans
USAJobs – federal opportunities – seriously good  
Veteran Jobs Mission

Additional Helpful Sites (mega sites, scrapers, etc.)
After College: Type in Bryant University & see the companies that are fits for specific Bryant majors  
Career Rookie: Internships, part-time jobs and entry-level careers in all majors.  
College Recruiter  
Chegg Internships  
Flexjobs.com: Remote or Flexible schedule job  
Glassdoor  
GoinGlobal – global opportunities  
Idealist.org – nonprofits, ngos, etc.  
Intern Queen  
International Student Job Search*  
Monster – mega site  
MyVisaJob - international students/alumni  
National Retail Federation (NRF) Student Program (use your Bryant email address to log in)  
OPT Nation - international students
Student Opportunity Center - Internships

the muse
WayUp – trying to be a mega site
Ziprecruiter – mega site

“Micro” Internships, Project-based, Gig & Other Remote Work Opportunities

Parker Dewey While not internships per se, these paid short-term (and usually remote) gig assignments offer professionally relevant short-term project-based experience which will add to your professional skills.

Crossover Connects highly qualified candidates with multi-year projects in well-compensated 100% remote roles. There is a rigorous 1-3 week application process.

Flexjobs.com: Remote or Flexible jobs
GitHub keeps a list of remote work options around the world, most of them development focused.
InsideSherpa – Virtual Internships
Intern from Home Started by Brown students – interning from home
The InternX – Internships and jobs
Jobbatical finds work globally, focusing on helping you relocate to a new job in a foreign country
Jobspresso only lists remote work opportunities. It filters jobs by niche: designer, developer, devops, marketing, project management, sales, support, and writing.

Just Remote
LetsWorkRemotely
MindSumo Apply your creativity and innovation by working on projects from top global companies
Outside maintains a list of 100 large (US) companies hiring for remote work right now.
Outsourcely
Pangea.app Freelance, remote opportunities
Pangian Remote opportunities – lots!
Pro Blogger
Remote Circle
Remote.co Suited for a developer, customer service rep, recruiter, designer or sales professional, though it has many sub-categories of work within those areas.
remote | ok
Remote Work Hub Specializes in listing remote jobs with employers worldwide. It also offers skills training, advice, and other resources for remote workers.
Remotive job categories include education, engineering, HR, marketing, sales, support, and product development.
Skillcrush has a list of 50 companies that hire remotely.
Skip The Drive search by category, then filter by posting date. Full Time, part time, or contract work.
totpal is an exclusive freelance network for “Top Talent” and therefore only accepts applications from about 3% of its applicants. They do place freelancers with large companies like JP Morgan, Pfizer, and others.
Upwork is a freelancing website for web developers, mobile developers, designers and creatives, writers, VAs, customer service agents, sales and marketing experts, accountants and consultants.
Virtual Vocations is focused on telecommuters and has powerful search filters, telecommuting courses, and job tracking tools. You’ll need to register for the site in order to use them.
Wanderbrief 100% location independent jobs, full-time to freelance. Employees can earn credits from all employers, which can be redeemed for access to coworking and living spaces around the world.
We Work Remotely posts only remote work jobs in DevOps, SysAdmin, Business Exec and...

**Working Nomads**

**Other niche-based remote work websites:**

**Nex Rep** is specifically for customer service positions, with flexible, part-time work schedules. (This [link](#) takes you directly to their application page.)

**Outsourcely** hopes to match long-term remote positions at startups with qualified applicants.

**Freee Up** Freelancers in this network specialize in the eCommerce industry (Amazon, eBay, and online store platforms like Shopify).

**Cloud Peeps** Get matched up with employers for ongoing or one-time projects. Great for content marketers, social media managers, and SEO professionals. You must apply to join this talented community of freelancers.

**Popular remote work hub sites specifically for women who want to work from home:**

**Rat Race Rebellion** highly curated non-scam work-from-home opportunities receive in-depth discussion on this blog.

**Power To Fly** connects women to excellent freelance and remote work around the world.

**The Penny Hoarder** a personal finance blog that frequently posts jobs, side gigs, careers and work-from-home opportunities.

**Work at Home Woman** sign up to get weekly Work at Home (WAH) job leads.

**Dribbble** work-from-anywhere job opportunities for designers. Remember to check the “remote/anywhere” checkbox to narrow the search.

**Agencies, Chambers of Commerce, and Immediate Hiring**

**Temporary Hiring Agencies**

Do not discount temporary hiring agencies. The professional role you land through a temporary agency could very well lead to full-time career employment. These positions are often called “Temp-to-Hire” positions.

Caveat: Never pay to be placed. Quality agencies do not ask recently graduated (or soon-to-graduate) candidates to pay for employment access.

There are many more staffing firms than listed below. These are presented to get you started.

- **Accountemps**
- **Aerotek** (global)
- **Avenica**
- **Back to Work Rhode Island** RI jobs
- **Beacon Hill Staffing Group** (national)
- **Bender Consulting Services, Inc.**
- **Bullfinch Temporary Service** (Temp Positions Across PartnersHealthcare)
- **John Galt Staffing, Inc.**
- **Kelly Scientific Resources** (global)
- **Kelly Services | Healthcare Resources** (global)
- **Kennison & Associates** (Boston)
- **LABUR Consulting**
- **Lee Hecht Harrison** (global)
- **Manpower** (Global)
- **Maxim Healthcare Services**
- **Pangea Resourcing** (global)
- Propel Careers (Boston)
- PSG (Boston)
- Randstad (global)
- Robert Half (global)
- Spherion (U.S. & Canada)
- TEKsystems

**Chambers of Commerce**
Network with professional groups such as local Chambers of Commerce.  
National  
American Chambers (AmCham) abroad  
International  
County-Specific – Try GoinGlobal’s Country Guides

**C. Other Strategies**

**Google Geographic Search**
Curate your own list of companies to research and connect with using a Google search.  
*Best Practice:* Open google maps and search your geographic area. Then, click the “nearby” button and type in the name of your industry or sector (ie: Marketing Agencies, Financial Firms, Healthcare). All the companies near you will pop up. Then cross reference them on LinkedIn to see who works there, if they have jobs or if it’s the kind of company you would like to work for.

**Portfolium**
Highlight your work and skills on Portfolium – another valuable tool for employers to see your skill set. Then share your Portfolium page with prospective employers and recruiters.

**LinkedIn Groups**
Consider joining LinkedIn Groups affiliated with your interests, industry or sector.

*Best Practice:*  
In the search bar of LinkedIn in type in your keyword (ie: Finance Professionals, Women in Tech, Manufacturing Professionals) and LinkedIn will first generate the people who match that search term, but further down the page, you will find Groups affiliated with that search term. Go ahead and check out some of the groups and look for groups that feel really aligned with your goals. When you find one, request to join that group. In a matter of time you will be approved and begin to see content on your feed that relates to you interests with like-minded people. You may even find possible networking opportunities and job postings within these hidden pockets of professionals.

**LinkedIn Alumni Career Paths**
Use the Bryant University LinkedIn page to connect with over 38,000 current students and alumni to connect. You can learn about their paths to success by viewing their profiles or ask to video chat to learn more and ask for advice.
**Best Practice:**
In the search bar of LinkedIn, type in Bryant University to find the School page. Click on Alumni and you will have a visual of the 39K alumni of Bryant who are registered on LinkedIn. You can see where they live, where they work, what they studied and what they do. As you scroll down, LinkedIn will show you Bryant alumni and you can browse alumni profiles. In the search bar within the Alumni tool, you can type in your keywords (i.e., Marketing, Biology, New Haven, CT) and the subset of Bryant Alumni will be featured. Look over these alumni to see where they work, what their first job was out of college, learn about new companies this way or determine the path that you want to take based on what other Bryant grads have done.

**AlumniFire**
Another excellent tool for finding Bryant alumni who are available for advice and in some cases, job leads.

**Personal Networking – An Untapped Resource**
It is okay to tell people you are looking for a position! College seniors often find jobs by engaging their personal networks. Consider connections closer to home. Extended family, friends, neighbors, past supervisors, coaches and teachers may have ideas for you about where to apply or who to contact.
- Family connections
- Connections through family friends
- Bryant faculty & staff connections
- Parents of your roommates or your parent’s friends
- Consider connections through natural groups/communities: Church, Hiking Clubs, ELKS, Lions Club, VFW, high school (teachers, coaches, guidance counselors, etc.), reading/book clubs, hobby groups

Set up calls or send emails to reintroduce yourself. Express your interests and share about your excellent education and personal skills.

**Best Practice:**
Emails that include details about your interests and qualifications with a résumé attached creates a convenient package your contacts can forward on your behalf.

**Remember: The Amica Center for Career Education staff is here to help you!**

**Contact us:**
401-232-6090
careers@bryant.edu
career.bryant.edu